

NEW JERSEY SMALL BUSINESS ENVIRONMENTAL ASSISTANCE PROGRAM

New Jersey Vapor Recovery Program for Gasoline Dispensing Facilities

Compliance Calendar

2006

Welcome

The New Jersey Small Business Environmental Assistance Program developed this guidance document to help gasoline stations comply with regulatory requirements for the transfer of fuel. We hope that you find this compliance calendar to be a helpful tool for your daily, weekly, monthly and annual record keeping obligations. Please feel free to contact us with any questions or comments regarding this compliance calendar.

New Jersey Small Business Environmental Assistance Program New Jersey Department of Environmental Protection 401 East State Street, PO Box 423 Trenton, NJ 08625-0423 Phone (877) 753-1151 or (609) 292-3600 Fax (609) 777-1330 www.nj.gov/dep/opppc/small.html

Instructions for Use

This compliance calendar has been developed to help gas stations comply with record keeping required by the Air General Permit for Storage and Transfer of Service Station Fuels (GP-004). Please review your facility's air permit compliance plan for all conditions, requirements and submissions.

This document does not replace or supercede N.J.A.C. 7:27-16 et seq. or GP-004. If there are any discrepancies between this compliance calendar and your existing permit requirements or other New Jersey regulations, the permits and regulations take precedence. For more information on general permits and air regulations please visit www.nj.gov/dep/aqpp.

Additionally, gas stations with underground storage tanks (UST) must comply with UST regulations. This compliance calendar provides limited guidance on the transfer of fuel into an UST, but it is not intended as a compliance assistance tool for other UST regulations. Release detection, corrosion protection, installation, closure, site remediation and other UST regulations are not components of this compliance calendar. For more information on UST regulations please visit www.nj.gov/dep/srp/regs/ust.

Please report any errors or inconsistencies in this compliance calendar to the Small Business Assistance Program at (609) 292-3600.

Inspections: The NJDEP requires inspection of your dispensing equipment daily, such as: pumps, nozzles, bellows, hoses, breakaways, and swivels. Record the results if a leak was detected or no leak was detected. If a vapor or liquid leak is detected the leaking equipment must be taken out of service until the necessary repairs are completed. Be sure to record the results of the inspection on the calendar and describe and any remedial action taken to repair the leaks. Indicate the date repaired and equipment repaired. All records must be maintained on site for a minimum of 5 years and made available to the department upon request.

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Equipment Maintena	nce Log	
Equipment Repair Description		Date of Completed Repair
Tear on hose located on Pump 2, Replaced hose		1/6/06
Nozzle malfunction, replaced nozzle	aampi	1/10/06
	Sam	

Fuel Dispensing Logs: The NJDEP requires gas stations to keep a log of the fuel dispensed on a monthly basis and to calculate how much fuel was dispensed in the last 12 months. Below is a sample of how to complete the log:

Fuel Dispensing Throughput 12 Month Total Enter the running total from last month 12 Month Total 920,000 From Last Month Enter the fuel flow totalizer amounts during this same Subtract Fuel Flow month last year, from -65,000 **Totalizer Amounts** last year's records. from January 2005 Subtract that amount Add Fuel Flow Add the fuel flow total +60**.**000 **← Totalizer Amounts** from all pumps for the from January 2006 current month This is your 12 month 915,000 12 Month Total = running total of the **Fuel Flow Totalizers**

Spill Catchment Basin Inspection Log: The NJDEP requires that spill catchment basins be inspected before & after fuel delivery. Additionally, Stage 1 vapor recovery equipment must be operating properly. Use the log below to show compliance with this regulation.

Spill Basin & Stage 1 Inspection Log

Inspections must be conducted before & after every delivery. Fuel delivery cannot be accepted if Stage 1 vapor recovery equipment is not working properly or if the spill basin contains fuel, water or debris.

]]	Date of Delivery	Spill Basin Inspected	Stage 1 Inspected
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	70		

After inspection of catchment basin, check-off the box if it is clean and clear of fuel, water or debris.

After inspection of Stage 1 vapor recovery equipment, check-off the box if the equipment is working properly.

Write the date of delivery. Do not accept fuel deliveries if the equipment fails your inspection.

Spill Containment Equipment Inspection Log: The NJDEP requires spill containment equipment to be inspected every 30 days. Use the log on the right to record if any repairs are needed.

Spill Containment Equipment Inspection Log

Inspections must be conducted every 30 days to check for cracks, holes, loose fittings or any other deficiency. If a tank or piping repair is conducted a tightness test is required within 30 days.

Spill Containment Equipment	Date of Inspection	Are Repairs Required?
Catchment Basin	4	√
Dispenser Sumps		←
Piping/Turbine Sumps	A	•

Place the date of inspection

If there were any cracks, holes, loose fittings or any other deficiency write "Yes" in the box. If no repairs required write "No." Describe any repair down below in the Equipment Maintenance Log.

Vapor Recovery Equipment/Control Device Specifications
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Stage 1: Transfer of gasoline from any delivery vessel into any stationary storage tank having a maximum capacity of 2,000 gallons or greater shall occur only if such storage tank is equipped with and operating the following emission controls: A permanently affixed submerged fill pipe or bottom fill pipe. A vapor control system that reduces the total applicable VOC emissions into the outdoor atmosphere by no less than 98 % of the applicable VOC by volume in the air vapor mixture displaced during the transfer of gasoline; and A pressure/vacuum relief valve on each atmospheric vent which remains closed during the gasoline transfer: or ☐ A floating roof tank Stage 2: Transfer of gasoline into any gasoline vapor laden vehicular fuel tank must be made only if such operation is equipped with a vapor control system that meets the following conditions: A vapor control system that reduces the total applicable VOC emissions into the outdoor atmosphere by no less than 95 % of the applicable VOC by volume in the air vapor mixture displaced during the transfer of gasoline; and The system prevents overfilling and spillage. The system has been California Air Resource Board (CARB) Certified and is operated in accordance with manufacturer's specifications. Each dispensing device and its nozzle(s) at an existing GDF shall be equipped with a check valve in the dispenser nozzle on or before June 29, 2005. Each nozzle at an existing GDF with a vacuum assist vapor control system shall be equipped with a splash guard that prevents spillage during refueling on each nozzle at the facility on or before June 29, 2005. Each dispensing device and its nozzles at an existing GDF shall be designed to be compatible pursuant to N.J.A.C. 7:27-16.3 (e) (4) (iii) on or before June 29, 2005. Each dispensing device at a new GDF that dispenses more than one grade of gasoline shall utilize a unihose system if the GDF was constructed or reconstructed on or after June 29, 2003. Each dispensing device and its nozzle(s) nozzle at a new GDF shall be equipped with a check valve in the dispenser nozzle on or before June 29, 2003. Each nozzle at a new GDF with a vacuum assist vapor control system shall be equipped with a splash guard that prevents spillage during refueling on each nozzle at the facility on or June 29, 2003. Each dispensing device and its nozzles at a new GDF shall be designed to be compatible pursuant to N.J.A.C. 7:27-16.3 (e) (4) (iii) on or before June 29, 2003.

Vapor Recovery Equipment Record Keeping

All vapor recovery equipment located at the facility must be California Air Resource Board (CARB) Certified and operate in accordance with manufacturer's specifications [N.J.A.C 7:27-16.3(e)2]. In order to comply with this requirement you must keep the following records:

- 1. You must have on site the manufacturer's specifications demonstrating vapor control compliance with gasoline transfer requirements for both Stage 1 and Stage 2 equipment. (See the previous page for required equipment specifications)
- 2. A Copy of the CARB Executive Order for each Stage 2 Vapor Recovery system shall be maintained on site for the life of the equipment and made available to the Department upon request. (Executive Orders can be found online at: www.arb.ca.gov/vapor/eo.htm)

3.		the following changes listed below must be recorded, you may use the table below or you can use a log book or readily accessible computer mention of the change and the date on which it occurred. These records shall be made available to the Department upon request:	nories listing a
		Installation or modification of Gasoline Stage II Vapor Recovery System,	
		Replacement of any existing gasoline tank(s),	
		Addition of any new gasoline tank(s),	
		Replacement of any underground vapor return lines, or	
		Change of material stored from diesel or kerosene to gasoline.	
4.	Vapor	Recovery Equipment Testing must be conducted within 90 days when any of the above listed changes are conducted (see the following page for t	esting requirements).
		Equipment Change Log for 2006	
		Description of Equipment Change	Date of Change

Records of these changes must be maintained on site for a minimum of 5 years.

Vapor Recovery Equipment Testing												
All Gasoline Dispensing Facilities (GDF) Shall Conduct And Pass The Following Tests: **												
Name of Test	Testing Protocol	Testing frequency										
Static Pressure Performance Test CARB TP-201.3 at least once in every 12 month period *												
Pressure Vacuum Valve Test	CARB TP-201.2B	at least once in every 12 month period *										
Dynamic Backpressure Performance Test CARB TP-201.4 at least once in every 36 month period *												
GDFs Using Vacuum Assist Systems Shall Conduct And Pass An Additional Test: **												
Air to Liquid Volume Ratio Test CARB TP-201.5 at least once in every 12 month period *												

Vapor Recovery Equipment Testing Log

All vapor recovery equipment located at the facility must be tested for compliance with California Air Resource Board (CARB) performance standards and specifications. The facility must maintain test results, which include date of the test, the time the test was conducted and the results. All records, including test results, must be maintained on site for at least three years and made available to the department upon request.

Name of Test	Date of Test	Time of Test	Result of Test (Pass / Fail)

Important Notes:

- * All vapor recovery equipment must be tested within 90 days of the following changes:
 - installation of Gasoline Stage II Vapor Recovery System;
 - replacement of any existing gasoline tank(s);
 - addition of any new gasoline tank(s);
 - · replacement of any underground vapor return lines; or
 - change of material stored from diesel or kerosene to gasoline.

- ** Upon failure of the test the Permitee shall repair and retest any vapor control system within 14 days of failure.
 - Upon failure of the retest the Permitee shall notify the Department in writing within 72 hours of the failure to the NJDEP, Bureau of Minor Source Investigation.

Best Management Practices (BMP) Conduct the following BMPs for staying in compliance with NJDEP regulations **Do Not Top-Off:** Topping-off may result in a liquid blockage decreasing vapor control effectiveness and subsequent fines. ☐ Liquid Extractors Must Be Used: if the hose hangs more than 10 inches from bottom of the nozzle when hanging in the holster. Remove Pump Covers: When checking for leaks on a daily basis, remove the pump cover to inspect the pump and its connections. **Equipment Replacements Must Be Compatible:** When replacing individual components of a vapor recovery system, refer to the CARB EO for compatibility with the current system. ☐ Keep a Copy of Important Documents On Site: NJ DEP Air Certificate, Vapor Recovery Inspection Logs, CARB EOs, Vapor Recovery Equipment Testing Results, Equipment Change Logs, Release Response Plan, UST Registrations, and Financial Responsibility. ☐ Keep Spill Buckets Clean: Spill catchment basins must be clear of fuel, water and debris, otherwise fuel deliveries must be refused. Test Release Detection System: Is your release detection equipment working properly? Run a quick "self-test" of the ATG to verify it's working properly. Check your manual dipstick to make sure it's not warped or worn. Make sure that the following equipment is properly operated and maintained Retractors: Must work properly otherwise they are not in compliance with CARB Executive Order (EO). Overfill Alarm (if you have one): Is your overfill alarm working and easily seen or heard? ☐ Impressed Current Cathodic Protection System (if you have one): Is your cathodic protection system turned on? Are you checking your rectifier at least every 60 days? ☐ Fill and Monitoring Ports: Are covers and caps tightly sealed and locked? Spill and Overfill Response Supplies: Do you have the appropriate supplies for cleaning up a spill or overfill? ☐ Dispenser Hoses, Nozzles, and Breakaways: Are they in good condition and working properly? ☐ **Dispenser and Dispenser Sumps:** Any signs of leaking? Are the sumps clean and empty? ☐ **Piping/Turbine Sumps:** Any signs of leaking? Are the sumps clean and empty? If you find any problems during a self inspection, You or your equipment contractor must take action quickly to resolve the problems and avoid serious releases.

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January 2006

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Spill Basin & Stage 1 Inspection Log



February 2006

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March 2006

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April 2006

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23 Inspected fuel flow totalizer on each	24	25	26	27	28	29
pump	Inspected fuel flow	☐ Inspected fuel flow	☐ Inspected fuel flow	☐ Inspected fuel flow	☐ Inspected fuel flow	☐ Inspected fuel flow
30 Inspected & recorded monthly throughput from all fuel flow totalizers	totalizer on each pump					

Fuel Dispe		ng Th th To		ghpu	ıt		d	Inspected in the Inspection of the Inspect of Inspection o	ctions y. Fu recove	must iel del	be co livery Juipm	onduc cann ent is	ted be ot be not v	efore accep vorki	pted it	er eve Stag	e 1		Rem system of the UST subm	m use Noti Facili itted	NJD ice of ity Ce to the	EP O Inten rtifica Depa	n-line t To (ation	e at: w Close Quest	ww.r An U tionna	njdepo ST Sy nire m	online ystem ust be	.com . Add e com	for su itiona pletec	ıbmitt ılly, a l and	n
12 Month Tota From Last Mor							I	Date	of De	eliver	у	•	Bas ecte			age '			all clo	sure	activi	ities.									
Subtract Fuel F	low.																	L													
Totalizer Amou	nts																							t Eq							
from May 200	5		_																Inspec holes,												
Add Fuel Flow																		_1	repair					ess te			ed wit				
Totalizer Amou from May 200		+	_																Sp		ontai iipme		nt	I		e of ection	า			pair: ired?	
-		+'																	Catcl	nmer	nt Ba	sin									
12 Month Tota	l =																		Dispe	ense	r Sur	nps									
																			Pipin	g/Tu	rbine	e Sur	nps								
				por c	r liqu	id lea	-	letecte	rk "N ed the	" for l	No Long eq	eak D uipme	etecte	ed or ust be	Mark e take	"Y" 1 1 out	for Y	es Le rvice	ak De until t	tected the ne	i ecessa	ry rep	oairs a	are co	mplet		07	20	20	20	24
Pumps	1	2	3	4	5	6	 	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Nozzles																															
Bellows																															
Hoses																															
Breakaways																															
Swivels																															
											Εc	quipr	nent	Mair	ntena	nce	Loa														
Equipme	nt F	Repai	r De	scrip	otion							1 ··· P					5							D	ate c	f Co	mple	ted F	Repai	ir	
																								1							



May 2006

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	<u> </u>				
1	2	3	4	3	6
Inspected fuel flow	Inspected fuel flow	Inspected fuel flow	Inspected fuel flow	Inspected fuel flow	Inspected fuel flow
totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump
8	9	10	11	12	13
Inspected fuel flow	Inspected fuel flow	Inspected fuel flow	Inspected fuel flow	Inspected fuel flow	Inspected fuel flow
totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump
15	16	17	18	19	20
☐ Inspected fuel flow	Inspected fuel flow	Inspected fuel flow	Inspected fuel flow	☐ Inspected fuel flow	☐ Inspected fuel flow
totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump
		0.4	0.7	2.6	
22	23	24	25	26	27
☐ Inspected fuel flow	☐ Inspected fuel flow	☐ Inspected fuel flow	☐ Inspected fuel flow	☐ Inspected fuel flow	☐ Inspected fuel flow
totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump	totalizer on each pump
20	20	21_			
29	30	=			
Inspected fuel flow	Inspected fuel flow	throughput from all			
totalizer on each pump	totanzer on each pump	fuel flow totalizers			
	8 Inspected fuel flow totalizer on each pump 15 Inspected fuel flow totalizer on each pump 22 Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump Solution Solution	Inspected fuel flow totalizer on each pump 8 9 □ Inspected fuel flow totalizer on each pump 10 □ Inspected fuel flow totalizer on each pump 15 □ Inspected fuel flow totalizer on each pump 15 □ Inspected fuel flow totalizer on each pump 16 □ Inspected fuel flow totalizer on each pump 17 □ Inspected fuel flow totalizer on each pump 18 □ Inspected fuel flow totalizer on each pump 19 □ Inspected fuel flow totalizer on each pump 20 □ Inspected fuel flow totalizer on each pump 21 □ Inspected fuel flow totalizer on each pump 22 □ Inspected fuel flow totalizer on each pump 23 □ Inspected fuel flow totalizer on each pump 24 □ Inspected fuel flow totalizer on each pump 25 □ Inspected fuel flow totalizer on each pump 26 □ Inspected fuel flow totalizer on each pump 27 □ Inspected fuel flow totalizer on each pump 28 □ Inspected fuel flow totalizer on each pump	1	1

Fuel Disp 12		ng Th		ghpu	ıt		d	Inspect leliver apor 1	ctions y. Furecover	Basin must uel del ery eq ll basi	be co ivery uipm	onduction cann ent is	ted be ot be not v	efore accep vorki	& afted in a property of the second s	er eve f Stag operly	ge 1 y or		confi suspe appro	rmed ected opriat	or di releas e loca	sprove se. If y	ed wi ou co th ag	thin so onfirn ency a	even n a re and th	days o lease, ne De	of dis imm partm : (877	ediate ent's 7) WA	ing th ely cal ARN –	l the - DE F	•
12 Month To From Last Mo							[Date	of De	eliver	У	Spill Insp	Bas ecte			age pecto											-	(877)	927-6	5337	
Subtract Fuel F Totalizer Amou from June 20	unts	_	•																Insp	ection, loos	ns m e fitti	ıst be ngs oı	cond any	ucted other	every defic	y 30 d iency	lays to . If a	chec tank c	ction ck for or pipi 30 day	crack ng rej	S,
Add Fuel Flo Totalizer Amou																			Sp		ontai uipm	nmei ent	nt	ı		e of			re Re Requ		
from June 20	06	+	-								+								Catc						•				•		
											+								Disp	ense	r Su	mps									
12 Month Tota	al =																		Pipir	ıg/Tı	ırbin	e Sui	nps								
	T 4			por o	r liqu	id lea	k is d	Ma letecte	rk "N ed the	id L " for I leaking	No Le ng eq	eak D uipme	etecte ent m	ed or ust be	Mark take	"Y": n out	for You	es Le	ak De until	tecte	d ecessa	ıry rej	oairs a	are co	mple				 00		т—
Pumps	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Nozzles																													-		
Bellows																															
Hoses																															
Breakaways																															
Swivels																															
											Ec	quipn	nent	Mair	ntena	nce	Log														
Equipm	ent F	Repai	r De	scrip	otion																			D	ate c	of Co	mple	eted F	Repa	ir	

Spill Basin & Stage 1 Inspection Log



June 2006

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
4	5	6	7	8	9	10
☐ Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump				
11	12	13	14	15	16	17
☐ Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump				
18	19	20	21	22	23	24
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
25	26	27	28	29	30	
☐ Inspected fuel flow totalizer on each pump	Inspected & recorded monthly throughput from all fuel flow totalizers					

Fuel Disp 12		ng Th		ghpu	ıt		d	Inspect leliver apor 1	ctions y. Furecov	must iel de ery ec	be co livery Juipm	cann	ted be tot be not v	efore accep vorki	& aftopted in great ing pro-	er eve f Stag operly	ge 1 y or		mana first o situat filed	ger of contaction can with t	n spect t you an no the de	cific rase t be re partn	equir e man esolve nent a	ementager ted, a I	ts of y to disc Dispu step i	your s cuss t te Res	site re he rec soluti	diation media quirent on requess. Fo	ation on nents. quest	case, If the may b	
12 Month To From Last Mo							I	Date	of De	eliver	у	•	Bas pecte			age pect			Reso	ution	, call	(609)	292-	8761.	•						
Subtract Fuel F Totalizer Amou from July 20	unts 05	_	-				_												Insp ho	ectiones, lo	ns mu ose f	ist be ittings	cond s or a	ucted ny oth	every ner de	, 30 d ficien	lays to ncy. I	spec chec f a tar	ck for nk or j	crack piping	is,
Add Fuel Flo Totalizer Amou																			Sp			nmei	nt			e of	n		re Re Requ		
from July 20	06	+	-															-	Catc		iipme nt Ba				пъре	ectio	<u> </u>		tequ	ireu :	
																		 	Disp												
12 Month Tota	al =																		Pipin				nps								
																		L		<u>g</u>								<u> </u>			
		I	f a va		•		-	Ma	rk "N	" for	No L	eak D	etecte	ed or	Mark	"Y"	for Y	es Le	Disp ak De until t	tected	i .	-	-			ted.					
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Pumps																												<u> </u>			
Nozzles																												<u> </u>			
Bellows																															
Hoses																												<u> </u>			
Breakaways																												<u> </u>			
Swivels																															
											F	quipr	nent	Mair	ntena	nce	l oa														
Equipm	ent F	Repai	ir De	scrip	otion												9							D	ate c	f Co	mple	ted F	₹ера	ir	

Spill Basin & Stage 1 Inspection Log



July 2006

July 200	•					
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
						Inspected fuel flow totalizer on each pump
2	3	4	5	6	7	8
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
9	10	11	12	13	14	15
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
16	17	18	19	20	21	22
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
23 Inspected fuel flow totalizer on each	24 Inspected fuel flow totalizer on each	25	26	27	28	29
30 Inspected fuel flow totalizer on each pump	31 Inspected & recorded monthly throughput from all fuel flow totalizers	Inspected fuel flow totalizer on each pump				

Fuel Disp 12		ng Th		ghpu	ıt		d	Inspect leliver apor 1	ctions ry. Fu recov	must iel de ery ec	be co livery juipm	onduc cann ent is	1 Insected be not be so not was fuel,	efore accep vorki	& afted in a property of the angle of the after the afte	er eve f Stag operly	ge 1 y or		tank at the link i	case of following the followin	can be wing es the urrent	foun addre UST ly ove	d in thess: volume case: volume	he Revww.inuml	egulatenj.gov ber, re e case	ed US //dep/ egistra e, the	T Invariant Inva	dergro vestiga ust/ust numbe status,	ation s tri.htm er, ade , and t	Site L n. Th dress, he	List nis
12 Month To From Last Mo							ı	Date	of De	eliver	У		l Bas pecte			age pect				ger n								needo date o			3
Subtract Fuel F	low																	L													
Totalizer Amou	unts																											pec			
from August 2	005	_	•																									chec f a tan			
Add Fuel Flo	w																											l withi			
Totalizer Amou	unts																		Sp		ontai		nt			e of	_		re Re		
from August 2	006	+	_																Catc		iipme nt Ba			<u> </u>	inspe	ectio	1		Requi	rea :	
40.14 11 7 1																			Disp												
12 Month Tota	al =																		Pipir				mne								
																			p	ig/ i c		, oui	прэ								
		ī	fa va		_	-		Ma	rk "N	" for	No L	eak D	etecte	ed or l	Mark	"Y"	for Y	es Le	Disp eak De until	tecte	i .	-	-			ted					
	1	2	3	4	5	6	7	8	9	10					15				19				23				27	28	29	30	31
Pumps																															
Nozzles																															
Bellows																															
Hoses																															
Breakaways																															
Swivels																															
	•	•	•	•	•	•	•	•	•	•		i.	nent	Mair	ntone	nec	1.00	•	ı	•	•	•	•	•	•	•	•				
Equipm	ent F	Repai	r De	scrin	tion							quipi	nent	IVIAII	цепа	ince	Log							D	ate c	of Co	mple	ted F	₹epa	r	
_4		-																									15.5		- 12-54.		



August 2006

Condon		Т1	W/- 1 1	T11	F.: 1	0-41
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
6	7	8	9	10	11	12
☐ Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
13	14	15	16	17	18	19
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
20	21	22	23	24	25	26
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
27 ☐ Inspected fuel flow totalizer on each pump	28 Inspected fuel flow totalizer on each pump	29 Inspected fuel flow totalizer on each pump	30 ☐ Inspected fuel flow totalizer on each pump	31 Inspected & recorded monthly throughput from all fuel flow totalizers		

Fuel Dispo		ng Th th To		ghpu	ıt		d	Inspected in the second in the	ctions y. Furecover	must iel del ery eq	be co livery Juipm	onduc cann ent is	1 Insted be not be not very fuel,	efore accep vorki	& afted it ng pro	er eve f Stag operly	ge 1		need to you date.	nstru to app ur sys Rene	ction ply fo stem. ew yo	Perm r a ne Tank u und	it (PC w GP regis ergro	CP) ever or Postration	ery fi CP if on sho torage	ive ye there uld be e tank	ars. A were e accu	Also, a any n irate a F) reg	facil nodifi and up istrat		
12 Month Tot From Last Mor								Date	of De	liver	у	•	Bas Decte			age '			modi								dated	when	1		
Culptus at Fuel F	la																	F	S r	ill C	`ont	ainr	noni	t Ea	uinr	noni	lne	nac	tion	Log	
Subtract Fuel F Totalizer Amou	nts	_																	Insp	ectio	ns mı	ıst be	cond	ucted	every	30 d	ays to	chec	k for	cracks	s,
from September	2005	-																										t a tar with		oiping days.	
Add Fuel Floor																		F	Sp		ntai		nt			e of				pairs	
from September		; +	_																Catcl	•	iipme nt Ba				nspe	ection	<u>1</u>	F	Requ	ired?	
																			Dispe												
12 Month Tota	l =																		 Pipin	g/Tu	rbin	· Sur	nps								
																		L													
			C		·		•	Ma	rk "N	" for l	No L	eak D	etecte	ed or l	Mark	"Y" 1	for Y	es Le	Dispo	tected	d	•	-			. 1					
	1	2	f a va	por o 4	r liqu 5	id lea	k 18 d	etecte 8	ed the										until t					24			27	28	29	30	
Pumps																															
Nozzles																															
Bellows																															
Hoses																															
Breakaways																															
Swivels																															
											Εc	auipr	nent	Mair	ntena	ınce	Loa														
Equipme	ent R	Repai	r De	scrip	otion							14					3							D	ate o	f Co	mple	ted F	Repa	r	
														_				_									_				



September 2006

Ocptellik	CI ZUUU					
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
3	4	5	6	7	8	9
Inspected fuel flow totalizer on each pump						
10	11	12	13	14	15	16
Inspected fuel flow totalizer on each pump						
17	18	19	20	21	22	23
Inspected fuel flow totalizer on each pump						
24	25	26	27	28	29	30
Inspected fuel flow totalizer on each pump	Inspected & recorded monthly throughput from all fuel flow totalizers					

Fuel Dispe	ensir Mon	ng Th th To	nrouç otal	ghpu	ıt		d	Inspect leliver apor 1	ctions y. Furecov	must iel de ery ec	be co livery Juipm	onduc cann ent is	1 Ins ted be not be not v fuel,	efore accep vorki	& aft pted i ng pro	er eve f Stag operly	ge 1		spill Be su place	eatchi re that to pr	ment at you otect	basin have your	one one otanks	ins proof the	corre	t, wat	ter or	y to an debris ction ing, Ga	s. metho	ods in	
12 Month Tota From Last Mor	_						[Date	of De	liver	у		Bas ecte			age pect			p3), o	or Imp	oresse	d Cui	rent								
Subtract Fuel F																												spec			
Totalizer Amou from October 20			•																ho	les, lo	ose f	ittings	s or a	ny oth	ier de	ficien	icy. I	o chec If a tar I with	nk or	piping	g
Add Fuel Flow Totalizer Amou																		-		ill Co		nmei			Dat	e of		Α	re Ro Requ	epair	S
from October 20		+	-																Catc		•				пэрс	CLIO			хеqи	ii eu :	
12 Month Tota	l =																	-	Disp Pipin				nne								
																		L	p	9,											
		ī	fa va		aily or liqu	•	-	Ma	rk "N	" for	No L	eak D	etecte	ed or	Mark	"Y"	for Y	es Le	ak De	tecte	d	-	-			ted					
	1	2	3	4	5 5	6	7	8	9	10					15				19					24			27	28	29	30	31
Pumps																												<u> </u>			
Nozzles																															
Bellows																															
Hoses																															
Breakaways																															
Swivels																															
											E	quipr	nent	Maiı	ntena	ance	Log														
Equipme	ent F	Repai	r De	scrip	otion																			D	ate c	f Co	mple	eted F	Repa	ir	



October 2006

OCTOBEL						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
8	9	10	11	12	13	14
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
15	16	17	18	19	20	21
☐ Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
22	23	24	25	26	27	28
☐ Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
29 ☐ Inspected fuel flow totalizer on each pump	30 Inspected fuel flow totalizer on each pump	31 Inspected & recorded monthly throughput from all fuel flow totalizers				

Fuel Dispe 12 M		ng Th th To		ghpu	ıt		d	Inspected Seliver Sapor 1	ctions y. Fu recov	must uel de ery ec	be co livery Juipm	tage onduc cann ent is ntains	ted be ot be not v	efore accep vorki	& aftopted in a property and a prope	er eve f Stag operly	ge 1 y or		equip 1. 2. 3.	oment St Pr Ba	t. atic P essure ackpre	ressure e Vac	e Per uum '	forma Valve orman	nce Test	Γest Dyna est	ımic	esting			
12 Month Tota From Last Mon							[Date (of De	eliver	У		Bas ecte			age pecto			4.		ir to li nly)	quid `	Volur	ne Ra	tio To	est (V	'acuu	m ass	sist sy	stems	
Subtract Fuel FI																														Log	
Totalizer Amour from November 2		_	•																ho	les, lo	ose f	ittings	s or a	ny oth	er de	ficien	icy. I		nk or	cracks piping days.	
Add Fuel Flow Totalizer Amour																				ill C	ontai uipm	nme			Dat	e of		Α	re R	pairs	
from November 2		+	-																Catc	•	•				nspe	CLIO		ſ	vequ	iieu :	
12 Month Total	=																				r Su	-									
																			Pipir	ıg/ I t	ırbin	e Sui	nps								
		I	f a va		•		•	Ma	rk "N	" for	No L	eak D	etecte	d or l	Mark	"Y":	f Fu	es Le	eak De	tecte	d	-	•			ted.					
Pumps	1	2	3	4	5	6	7	8	9	10					15		17							24			27	28	29	30	
Nozzles																															
Bellows																															
Hoses																															
Breakaways																															
Swivels																															
Equipme	nt R	Repai	r De	scrip	otion						E	quipr	nent	Mair	ntena	nce	Log							D	ate c	of Co	mple	ted F	Repa	ir	



November 2006

		T	T	T	T	T
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
5	6	7	8	9	10	11
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
12	13	14	15	16	17	18
☐ Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump			
19	20	21	22	23	24	25
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
26	27	28	29	30		
☐ Inspected fuel flow totalizer on each pump	Inspected & recorded monthly throughput from all fuel flow totalizers					

Fuel Dispo		ng Th		ghpu	ıt	d	Inspected Seliver Sapor 1	pill Betions y. Furecove ne spil	must iel del ery eq	be co livery Juipm	onduc cann ent is	ted be tot be not v	efore accep vorki	& afted in the second s	er eve f Stag operly	ge 1 y or		and de delive	bris. ry.	Chec	ck at l	east c	nce a	mon	th or o	check	rom pr befor	re and	after	
12 Month Tot From Last Mor	-					С	Date	of De	liver	У	-	Bas pecte			age pecto			every if it is					ve Re	ctifie	r reco	rd eve	ery 60	days	to se	e
Subtract Fuel F Totalizer Amou from December	nts	; —																Insp ho	ectio les, lo	ns mu oose f	ist be ittings	cond s or a	ucted ny otł	every ner de	, 30 d ficien	lays to ncy. I	spec o chec of a tar	ck for nk or	crack piping	cs, g
Add Fuel Flor Totalizer Amou from December 2	nts																-	Sp		ontai iipme	nmei ent	nt	ı	Dat Inspe	e of			re Re Requ		
nom becember z		+	_															Catc Disp									_			
12 Month Tota	l =																	Pipir				nps								
Pumps Nozzles Bellows	1	I 2	f a va		aily or liqu 5		Ma	rk "N'	" for l	No Lo ng eq	eak D uipm	etecte	ed or ust be	Mark e take	"Y": n out	for Y of se	es Le rvice	ak De	tecte	d ecessa	ry rep	_	are co	mple		27	28	29	30	31
Hoses																														
Breakaways																														
Swivels																										<u> </u>	<u> </u>			
Equipmo	ent R	Repai	r Des	scrip	otion					E	quipr	ment	Mair	ntena	nce	Log							D	ate c	of Co	mple	eted F	Repa	ir	

Spill Basin & Stage 1 Inspection Log



New Jersey Vapor Recovery Program New Jersey vapor Ked Compliance Calendar

December 2006

Decellin	CI 2 000					
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
3	4	5	6	7	8	9
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
10	11	12	13	14	15	16
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
17	18	19	20	21	22	23
Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump	Inspected fuel flow totalizer on each pump
24 Inspected fuel	25	26	27	28	29	30
flow totalizer on each pump 31 Inspected & recorded monthly throughput from all fuel flow totalizers	Inspected fuel flow totalizer on each pump					

Environmental Contact Information

New Jersey Small Business Environmental Assistance Program

(609) 292-3600 or (877) 753-1151 (NJ State Only) www.nj.gov/dep/opppc/small.html

Small Business Ombudsman (800) 643-6090

NJ Air Permits for Gasoline Station Equipment

Bureau of Preconstruction Permits (609) 292-6716 or (800) 441-0065 (NJ State Only) www.state.nj.us/dep/aqpp

Air Enforcement

Bureau of Minor Source Investigation: (609) 584-4240 Northern New Jersey: (973) 656-4444 Central New Jersey: (609) 584-4100 Southern New Jersey (856) 614-3601 www.nj.gov/dep/enforcement

Hazardous Waste

EPA RCRA ID : (212) 637-4106 NJX ID : (609) 292-7081 www.nj.gov/dep/dshw/hwr/index.htm

Right to Know

(609) 292-6714 www.nj.gov/dep/opppc

Underground Storage Tanks

Bureau of Underground Storage Tanks (609) 292-8761 www.nj.gov/dep/srp/bust/bust.htm

Bureau of Field Operations (BFO) (reviews applications for regulated underground storage tanks to be removed, abandoned in place or upgraded) (609) 633-0708

Site Remediation Case Management (609) 633-1455

Environmental Claims Administration (ECA) (609) 777-0101

UST Registration and Billing Unit (609) 633-1464

UST Contractor Certification (609) 777-1007

Wastewater

Contact your local sewer authority.
Septic systems contact your local health department or
NJDEP at (609) 292-0407
www.nj.gov/dep/dwq

Internet Resources											
State & Federal Guidance Documents Links:											
NJ DEP-Underground Storage Tanks – www.nj.gov/dep/srp/bust/bust.htm											
The following guidance documents can be found at - \$www.nj.gov/dep/srp/reg	gs/guidance.htm#ust										
☐ Tank Care - A Guide to the Operation and Maintenance of Your Under	erground Storage Tank System										
□ Don't Wait Until 1998											
☐ <u>UST Facility Certification Questionnaire (UST-021)</u>											
☐ Heating Oil Underground Storage Tank (UST) 1998 Conditional Upgrade Extension Fact Sheet and Certifications											
☐ <u>UST Facility Certification Questionnaire (UST-021)</u>											
USEPA-Office of Underground Storage Tanks (OUST)											
$\ \ \Box \ OUST Publications www.epa.gov/swerust1/pubs/index.htm}$											
California Air Resource Board (CARB) – www.arb.ca.gov/vapor/eo-PhaseII.h	htm										
Professional And Trade Association Links											
 □ American Society of Testing and Materials (ASTM): □ Fiberglass Tank and Pipe Institute (FTPI): □ NACE International - The Corrosion Society: □ National Fire Protection Association (NFPA): □ Petroleum Equipment Institute (PEI): □ Steel Tank Institute (STI): 	v.api.org v.astm.org/index.html v.fiberglasstankandpipe.com v.nace.org v.nfpa.org v.pei.org v.steeltank.com v.ul.com										

Instructions of Community Right to Know Survey for 2005

Due by March 01, 2006

Workshop will be held on Jan. 17 and Feb. 08, 2006 at NJDEP Building in Trenton

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

PART 1 These 11 digits are your **COMMUNITY RIGHT TO KNOW SURVEY FOR 2005** CRTK Facility ID Number which is assigned to you For State and Federal Community Right to Know Reporting Please type or print legibly. THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED. If you are A Facility Location - Street, City, State, Zip and County 1. A Gasoline Station with MUST BE PROVIDED more than 10.000lbs (1428.57gallons) of 12345600000 812310 221234567 2017 gasoline, diesel, kerosene or other substances in This information will be pre printed Your FEIN (Tax) ID Number your facility on any given This information will be pre printed day, check 'yes' to #1 and Please check for the error and correct Please check for the error and correct #2. And must fill out Part Please indicate the reason for changing this information [] this facility moved [] additional facility See instructions if information on these forms is incorrect. [] correction to existing location 2. Gasoline Stations with Less than 10,000Ibs in # of people on payroll B Does this facility Produce, Store or Use D Number of employees at facility your facility on any given Environmental Hazardous Substances on day, check 'yes' to #1, Table A in a pure or mixture state: 'No' to #2 Darken either yes or no box E Number of facilities in New Jersey # of gasoline stations you own 3. Facilities without in New Jersey 1. in any quantity? gasoline.diesel. kerosene or other substances in F Federal EIN 221234567 2. above thresholds? Yes No your facility check 'No' to Please verify #1 and #2 C Briefly describe the current operations or business G If you are claiming an R&D lab conducted at this facility: exemption for this facility, enter Please specify, your approval number. 1. Fueling Station 2. Fueling Station with vehicle repair Please leave as blank 3. Fueling station with convenience store H Check box if you have reported any substances pursuant to Section 312 of the Federal Emergency Planning and 4. Vehicle repair only, Community Right to Know Act (EPCRA/SARA, Title III) no fueling 5. Convenience store only, Reminder: You must also no fueling fill out Item I and Item J. 6..Other, please describe (not shown)

Instruction of Community Right to Know Survey for 2005 PART2

SUBSTAN	CE DE	SCRIPTION		HAZARDS (Check all tha	t apply)	INVENTORY INFORMATION
Name: GASOL Substance Number: 800c CAS Number: 12 Check one Pur Check one Soc Trade Secret:	095 6-61-9 03 re	EPCR Only Mixture Liquid Gas	7	Fire Sudden release of pressure Reactive Acute health effects Chronic health effects None per MSDS Location(s) In undergree		Container type Max. daily inventory 16 Avg. daily inventory 16 Days on site Storage pressure Storage temperature 24 24 25 26 26 27 28 29 20 20 20 20 20 20 20 20 20
Reminder: Be sure to add other motor oil, diesel and used petrol						
CONTAINER CODES AN	D DESC	CRIPTIONS	INV	YENTORY RANGE CODES 1	STORA	GE TEMPERATURE AND PRESSURE CODES
BA Bag BG Bottles or jugs (glass) BN Tote bin BP Bottles or jugs (plastic) BT Battery BX Box CB Carboy	DS St OT O RC Ra SI Si TA A	lastic drum teel drum Other (describe) ailcar ilo bove ground tank Below ground tank	19 18 17 16 15 14	10 million pounds or greater 1,000,000 to 9,999,999 pounds 500,000 to 999,999 pounds 100,000 to 499,999 pounds 25,000 to 99,999 pounds 10,000 to 24,999 pounds 1,000 to 9,999 pounds	02 Gre 03 Les <u>Temper</u>	bient* pressure ater than ambient pressure s than ambient pressure
CN Can CY Cylinder DF Fiber drum	TI Tan	ak inside building ank Wagon	12 11 10 09	500 to 999 pounds 100 to 499 pounds 10 to 99 pounds 1 to 9 pounds Less than 1 pound TE: Please see instructions for gallon and cubic feet conversion factors	05 Gre 06 Les cry 07 Cry	ater than ambient temperature s than ambient temperature but not ogenic (freezing conditions) ogenic conditions (less than -200 C) nt means "normal, " "surrounding," or "room"

Reminder: This page must be filled out by Gasoline Stations with more than 10,000Lbs gasoline(1428.28 gallons) in the facility on any given time.

Reminder: Gasoline Inventory Range Codes (on any given day)

If you have more than 25,000Lbs (3571.42 gallons) and less than 99,999Lbs (14285.57 gallons) of Gasoline, use Range Code 16

If you have more than 100,000Lbs (14,285.57 gallons) of Gasoline, use $\underline{\textit{Range Code }17}$